

INTERNSHIP AGREEMENT

Because of the mutual benefits to each institution for the education of students, this agreement is entered into between the University of Arizona Board of Regents and State of Arizona (University) on behalf of the Department / College for the placement of a University student.

I. University Responsibilities

The University agrees to:

1. Provide students in good standing;
2. Inform students of necessity of complying with pertinent policies and procedures of sponsor upon their receipt of same from sponsor;
3. Designate a University faculty contact for communications regarding students activities;
4. Notify student that, unless other agreements are arrived at between student and sponsor, sponsor will not be responsible for any financial obligations incurred by student for his/her participation, including, but not limited to, travel and housing arrangements, and;
5. Notify the students that neither sponsor nor the University will be responsible for the payment of any medical care for injuries alleged to have arisen out of the student experience there.

II. Sponsor Responsibilities

Sponsor agrees to:

1. Provide pertinent policies and procedures to students prior to student beginning traineeship;
2. Provide relevant education / training opportunities to students;
3. Maintain the student status of the trainee, to be distinguished from employment status;
4. Make individual arrangement, if agreed upon between student and sponsor for any stipend or other benefit of service deemed appropriate, and;
5. Notify University of its decision to remove a student from any experience prior to the agreed upon time for student's failure to comply with rules / regulations and provide a written report to University for the reasons entailed in the removal.

III. Liability

The sponsor agrees to indemnify and hold harmless the University for any claims that arise out of the student's activities during the training period.

UNIVERSITY OF ARIZONA
DIVISION OF RETAILING & CONSUMER SCIENCES
INDUSTRY INTERNSHIP JOINT AGREEMENT

Sponsoring Company

Intern's Name

Supervisor

Title

Address

City, State, Zip

Telephone

Date

Attention On-Site Sponsor:

After reviewing the learning objective proposal for the intern, please provide a sheet defining any limitations to or additional experience for the student to anticipate.

The internship is scheduled to begin _____ and terminates _____.

Approximate number of hours to be worked each week _____.

At the midpoint and conclusion of the internship, the supervisor will be asked to complete evaluations of the intern's performance. Forms will be provided on-line for the student to print out and distribute to the sponsor. Those signing this agreement do so with the understanding the sponsor agrees to feasibility of the student achieving the objectives stated on the internship proposal and will place the intern in work experiences associated with the operation and management of the firm.

Number of academic units assigned to the intern by the SWRC Internship Coordinator: _____

On-Site Supervisor's Signature

SWRC Internship Coordinator Signature

On-Site Supervisor's Title

Intern Signature

Please sign and return to:

SWRC Internship Coordinator
Retailing and Consumer Sciences
1110 E. South Campus Drive
Tucson, AZ 85721-0033
520.621.7144 or fax - 520.621.3209