

RECOMMENDATION FOR GRADUATE ADMISSION
Personal Reference Form
Division of Retailing and Consumer Sciences (RCSC)
School of Family and Consumer Sciences
The University of Arizona

I. Applicant: Please complete the information in Section I. Then give one of these forms to each of the three recommenders you select, along with an envelope marked "Evaluation Letter." Ask the recommender to seal the letter he or she has written on your behalf in the envelope, sign across the seal, and return it to you. Do not open this envelope or break the seal. Submit the sealed envelopes with your application package.

Name of applicant: _____
Last (Family) First Middle

Proposed degree program: Doctorate in Retailing and Consumer Sciences
 Master's in Retailing and Consumer Sciences

Name and title of recommender _____

Please list courses taken with the person filling out this form:

Course No.	Course Title	When Taken	Grade

Please list other contacts you have had with the person filling out this form.

Under the provisions of the Family Education Rights and Privacy Act of 1974, you may waive your right to inspect this recommendation by signing below. Should you decide not to waive this right, you will have access to the recommendation only if you are admitted and enroll.

I hereby waive my right of access to this recommendation _____
Signature Date

II. Recommender: Under the provisions of the Family Education Rights and Privacy Act of 1974, this applicant (if admitted and enrolled) will have access to the information you provide, unless he or she has waived such access by signing above.

After responding to the items below, please comment specifically on the applicant's strengths and limitations for graduate study. Indicate below how long and in what capacity you have known the applicant, and how you judge his or her potential for scholarly contributions to the field and professional success. You may use the other side of this form or attach a letter to this form.

Please compare the applicant to one of the following (*check one*):
 Undergraduates you have known who went on to graduate study
 Graduate students
 Other _____

In a comparison with the group of students you have checked above, how do you rate the applicant in GENERAL SCHOLARLY ABILITY.

- _____ Outstanding (comparable to the highest 5%)
- _____ Very Good (next highest 10%)
- _____ Good (ability easily identifiable, upper 25%)
- _____ Average
- _____ Below Average
- _____ No basis for opinion (over)

Please indicate how well you know the candidate (check one):

- I know this student very well and feel confident in giving him/her a recommendation.
 I know this student moderately well, and can give him/her a recommendation.
 I do not know this student well enough to give him/her a recommendation.

Occasionally, the scholastic records of some individuals do not reflect their true abilities. Is the applicant's scholastic record an accurate index of his/her ability as you know it?

_____ Yes _____ No _____ No basis for opinion

What is your opinion of the applicant's success as a graduate student? (Please check the appropriate box for each item below)

	Outstanding	Very Good	Good	Average	Below Average	No basis to judge
Intellectual independence						
Capacity for analytical thinking						
Ability to work with others						
Ability to organize and express ideas in writing						
Ability to organize and express ideas orally						
Motivation for graduate studies						
Ability/potential to plan and conduct research						
Ability/potential for college teaching						

Please check the appropriate box for each item below with respect to your recommendation for the candidate.

Recommendation for Admission	Would Strongly Recommend	Would Recommend	Would Recommend With Reservations	Would not Recommend
Master's program				
Doctoral program				
Teaching assistant				
Research assistant				

Recommender's signature _____ Date _____

Name (typed or printed) _____ Title _____

Institution and address _____

May we call you to discuss this applicant? yes no If yes, at what phone number? _____

Please return this form to the applicant in an envelope marked "Evaluation Letter". Please seal the letter and sign across the seal prior to its return.