

Office of the Associate Director, Programs

UNIVERSITY OF ARIZONA ! COLLEGE OF AGRICULTURE AND LIFE SCIENCES
FORBES BUILDING, ROOM 301
TUCSON, ARIZONA 85721-0036
520/621-5308 ☎ FAX: 520/621-1314
E-Mail: djyoung@ag.arizona.edu

September 17, 2002

Memorandum

TO➤ All Faculty Interested in Rural and Agricultural Safety Programs

FROM➤ Deborah Young, Associate Director, Programs
Donald Slack, Head, Department of Agricultural and Biosystems Engineering

RE➤ Request for proposals for farm safety funding for 2002-03

The U.S. Cooperative State Research, Education and Extension Service funds Arizona Cooperative Extension programs in Farm Safety through Smith-Lever 3(d). Federal guidelines require that the funds allocated to Arizona be spent solely on Extension programs.

The primary purpose of the federal Farm Safety 3(d) funding is to provide seed money to develop a farm safety program that meets the states' most critical needs. We are especially interested in enhancing efforts to reach under-served populations (e.g. Native American and Hispanic populations).

In Arizona we plan to 1) continue to serve Spanish speakers engaged in agriculture including machinery and equipment operation and safety with animals; 2) maintain and upgrade safety material, previously available in print form or on video tapes, and incorporate into a web site (see <http://ag.arizona.edu/agsafety/>); 3) develop computer-based training modules; and 4) support the Farm Safety /advisory committee. We need participation from all program areas – FCS, 4-HYD, and ANR.

All interested faculty are invited to submit proposals regarding expenditure of federal Farm Safety funds. Smith-Lever funds are available to land grant university faculty who work cooperatively with Extension Programs in state-wide efforts. Projects that address rural safety concerns, both adult and youth audiences, might include 4-H animal science projects, sun safety, heat stress, pesticide use, fire prevention – think creatively! Check out the web site for more ideas.

For the fiscal year, 10/1/02 to 9/30/03, we expect that approximately \$14,000 will be available to support proposed projects.

Requests for funding should follow the Logic Model for program development and assessment. By joint agreement, this model has been adopted by Cooperative Extension in all western states.

A power point presentation of this model, developed by the University of Wisconsin is available at: <http://ag.arizona.edu/extension/logicmodel/>.

Written proposals should include the following information [not to exceed 3 total pages]:

- a. Project Title
- b. Project Leader
- c. Project Team Members
- d. Location
- e. Critical Issue/Situation to be Addressed. How can you justify the proposed project?
- f. Outcomes. What are the short term results, such as changes in learning, awareness, knowledge, attitudes, skills, opinions? What are the medium term results, such as action, behavior, practice, decision, policies, social action?
- g. Plan for Evaluation. How will you measure whether you have achieved the desired outcomes?
- h. Outputs - Description of Project. What are the activities – workshops, meetings, facilitation, product development training? Who are the participants or customers?
- i. Inputs - Budget. What do you need to invest to accomplish this projects? Include staff, volunteers, time, money, materials, equipment, technology, and partners.
- j. Letter of support from County Extension Director or Department Head/School Director [letter not included as part of the 3 total pages of proposal]

Maximum funding will be \$3,000 per project. Funding for projects that involve team efforts will be given priority. Funding decisions will be made by consensus of a review committee consisting of the Farm Safety state coordinator (Don Slack), a specialist, an agent, and the associate director (Deborah Young).

SUBMIT PROPOSALS BY October 11, 2002 to:

Dr. Deborah Young, Associate Director, Programs, 301 Forbes Bldg