

RESEARCH AND INNOVATION CATALYST FUNDS

Goals of the Catalyst Fund

The Research and Innovation Catalyst Funds are designated to support new research and innovation initiatives that will grow into larger projects capable of being supported from sources external to the school (external grants) or that will serve as a resource generator for the school (resource center). In addition, the funds are intended to support:

- Interdisciplinary and collaborative efforts among scholars and innovators in the school
- Base funds to achieve school goals of research and innovation
- Base funds to start new projects

Eligibility, procedures and criteria:

1. Eligible projects include new research and innovative projects directed by faculty or appointed personnel.
2. PIs who have previously received catalyst funds are eligible *but may not apply until their previous project is complete*, including a written report to the Director of the School. Documentation of results and output from the former project will be given to the review committee.
3. Awards of up to \$3000 will be made to cover reasonable expenses in proportion to the scope of the project. Salaries are NOT supported by the catalyst fund; however graduate students can be supported in the form of supplemental compensation. Research participant incentives are an eligible expense; however, an incentive plan must be filed and approved through IRB and the Norton Business Center.
4. Proposal should be submitted in electronic format to Jana Hawley at hawleyj@email.arizona.edu.
5. Award periods will occur twice a year. The due dates are:
 - a. October 15th
 - b. March 15th.
6. Awards are made for a one year period. Awardees may request one no-cost extension.
7. The proposal review committee will be appointed by the Director and will include a representative from each program area, plus 1-2 outside reviewers appropriate to each proposal, selected by the Director.

Proposal Preparation Guide:

1. Cover sheet: Project title, name(s) and program area(s) of principal investigator(s).
2. Statement of purpose and objectives: Develop objectives that provide a basis for assessing the success of the project at the end of the funding period.
3. Justification: Project should be consistent with established disciplinary research goals.
4. Research Design and Procedures: Please focus on the research design of the proposed research; include time frame for progress reports and completion.
5. Innovative projects should focus on the expected outcomes of the project and how it contributes to resource generation.
6. Catalyst Potential: Specify plans for “catalyzing” this project into external funding and larger research/innovative endeavors (including any planned scholarship, innovation implementation, or other end products).
7. Budget: Include and justify all anticipated costs for which the Research and Innovative Catalyst Funds will be used.
8. Include one support letter verifying how this project supports program or school goals. This brief letter can come from a colleague and is not expected to further justify the project. **This statement should include the names of two possible reviewers from outside the applicant’s home department.**
9. *Proposal length should not exceed 5 pages (12-point font, double-spaced), excluding cover sheet.*
10. Submit proposal and all attachments in electronic format by October 15th, or March 15th deadline to Jana Hawley, hawleyj@arizona.edu.
11. Up to 8 awards will be given per FY, four for each awarding period.