I. Purpose
The Arizona Community Tree Council in cooperation with the Arizona State Land Department - Forestry, will honor individual, civic, and corporate efforts who have beautified the urban environment with trees through an event, program, project, or phase of a project. Outstanding work, public or private, is eligible to enter the competition. Separate categories will be recognized and are explained in Section IV. These categories were selected to make the competition between similar entities more equitable and more representative for all participants.

II. Eligibility
To be eligible for an Arizona Community Tree Council Award, a program or project must:

- HAVE BEEN COMPLETED in 1997 or the phase completed in 1997.
- Result in significant enhancement of the urban forest in a community or city.
- Represent a significant change for the betterment of this resource.
- Not have won previously.

III. Entry Procedures
- A nomination may be entered in one category only. Judges reserve the right to change categories to another more appropriate category.
- Complete the attached Arizona Community Tree Council Awards Entry Form to identify the program/project and the person submitting the nomination.
- On a separate sheet of paper, write a summary which describes the essence of the project. This summary is an opportunity to explain the means of the nomination in more detail than the information presented in the standard questionnaire. This summary shall not exceed two pages. The judges' evaluation of the entries will be based solely on the questionnaire and the summary.
- Please provide background materials such as photographs (limit 12), plans, news clippings or letters with the application. Do not send originals. Slides and video(s) are not acceptable. The Arizona Community Tree Council reserves the right to keep the winning entries and use them in promotion of the program.
- You may enter more than one project/program but may only submit one project/program per application.
- All entries must be received by 5:00 p.m. on Tuesday, September 15, 1998. Winning entries will be notified. All winners will be honored at the Arizona Community Tree Council Awards Luncheon.

Send to:
Arizona Community Tree Council, Inc.-Awards
C/O Arizona State Land Department-Forestry
1616 West Adams
Phoenix, Arizona 85007

* Please call (602) 542-6191 with any questions.

IV. Category Selection
1. Volunteer ... often the moving force behind efforts to save trees or plant trees is an individual who is committed and driven by a strong desire to do something significant to enhance the environment with trees. This dedication and interest is often exemplified through leadership, self commitment and/or generous financial contributions.
   A. Volunteer/Group of the year
   B. Business volunteer - individual
   C. Business volunteer - group

2. Business ... industrial plants, officers, merchants, associations, working independently or together on tree related projects.

3. Civic Organizations ... Chamber of Commerce, beautification boards, tree boards, homeowner associations, garden clubs, coalitions or committees or civic groups working together on projects.

4. Schools ... A. Elementary, middle, high schools either private or public, where students have made a significant contribution to the campus beautification.
   B. Colleges, universities and trade schools.

5. Project Designers ... landscape architects, architects, urban foresters or others that have taken exemplary actions to either protect existing native forests or incorporated major tree planting in the design of building projects, landscapes, parks, or public lands.

6. Youth Groups ... school-age groups including 4-H, Boy and Girl Scouts, church youths, environmental clubs, where the project is a part of a group's merit activities.

7. Media ... newspapers, magazines, television, cable, radio and public relations agencies working to help protect or develop the urban forest.

8. A-B-C-D-E. Municipal Government Agencies ... town, city and county, administrations or committees of these entities working together for enhancement of the urban forests and community beautification. The projects undertaken by these groups may be carried out by personnel paid from municipal/county budgets. There are 5 levels in this category, based on populations:
   8A Under 15,000
   8B 15,001 - 30,000
   8C 30,001 - 60,000
   8D 60,001 - 100,000
   8E Over 100,001


Please follow instructions on the reverse side to complete your entry.
I. General Information:
1. Person or organization being nominated ________________________________

   If organization, name of person to notify ________________________________

   Mailing address: Street or Box __________________________________________

   City/State/Zip _________________________________________________________

   Phone number: Office (____) ____________________ Home (____) ______________

2. Category _____________________________________________________________

3. Person submitting nomination __________________________________________

   Relation to nominee, if any ______________________________________________

   Phone number: Office (____) ____________________ Home (____) ______________

   Signature of person submitting nomination ________________________________

   Must be original signature

II. Background Summary - Narrative (two page maximum):

   - **Purpose** - What were the specific goals for your project/program or event? In response to what need? Please include how many trees were planted and species.

   - **Fulfillment of Purpose** - How well did your program meet its established goals? Were there any new opportunities that arose from this program/project?

   - **Human Resources** - How many people are or were involved in your program/project? Of these, how many are or were paid staff? How many are or were volunteers?

   - **Continuation** - Are there plans for continuation of the program/project? or a part of the program/project?

   - **For Individual/group** - Describe how this person/group has singly contributed to the enhancement of the urban forest environment, and why they should be recognized for their efforts.

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1616 West Adams Phoenix, Arizona 85007

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Please remember that judging will be based on the information contained on this questionnaire, the summary and backup documentation.
Please head each page with your program/project name, city and category.