Add Yourself to the Drop-in Queue

Many CALS services plan to offer drop-in queues during the semester: college general advisors, majors advisors, ask quick questions, career center, etc. When any drop-in queue is open, you’ll see this same open notice.

1) Select **Add Yourself to a Queue**

*If a Queue is open, the notification box will be green. If no Queue is open, the box will be red.*

2) Or, select **Virtual Drop-Ins** tab and then **Add to Queue**

3) Choose **Service**, **Subject**, and **Reason**

4) Success!

Once you’re in a drop-in queue you’ll receive two emails:

1. **You’re in the Queue**: Confirmation of your spot in line;
2. **Appointment Scheduled**: A second email sent when an advisor is ready to assist you, including advisor name and Zoom link.