1. Log onto uaccess.arizona.edu using your NetID and password.
   To access the Academic Advisement Report, first you will follow the tab titled "My Academics".

2. Next, click on "View my advisement report".

3. When the report appears, there are two options: you can click on "view report as PDF" to download the report or you can view your requirements in detail by clicking on "expand all" in its original format.

4. Your Academic Advisement Report is a computerized degree audit in UAccess, through which you should regularly check progress toward your educational goals. The advisement report checks courses for which you are registered or have completed against the requirements of your degree program(s) and provides an audit report.
IMPORTANT TERMS TO KNOW

SATISFIED
Throughout your academic advisement report, you may see the word “Satisfied”. This word does not necessarily mean what you think it does! In the UAccess language, “Satisfied” means that, with all past, current, and future listed enrollment on your UA record, the requirement is (or will be) complete. It is assumed that any coursework that has not yet been finished will be satisfactorily completed. If you drop or fail a class, then the requirement may revert to “Not Satisfied”.
Below is an example of a degree requirement that has been satisfied with the successful completion of a course.

GE Substantial Math Strand (R2612)

Satisfied: Math GE

GE Substantial Math Strand (R2612/L10)

Satisfied: Complete 1 course from MATH 124, 125, 129, 223 TO 499.

The following courses may be used to satisfy this requirement:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>When</th>
<th>Grade</th>
<th>RptCd</th>
<th>RqDes</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>View Course List</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MATH 124</td>
<td>Calculus I With Apps</td>
<td>4.00</td>
<td>Fall 2009</td>
<td>TA</td>
<td>RPER</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOT SATISFIED
This term means that either (1) you have not yet completed (or registered for) the appropriate course(s) to complete the requirement, or (2) the course(s) needed to complete the requirement are not showing in that requirement. This may happen if you have a transfer course that does not automatically show up where it should to complete the requirement. Sometimes courses taken at UA do not end up where they should on the advisement report. Please contact Mr. Eric Johnson, the Undergraduate Academic Advisor in music for more information. The term “Not Satisfied” will also appear when your GPA is below the minimum for that requirement.
Below is an example of the same degree requirement that has not yet been satisfied.

GE General Math Strand (R2654)

Not Satisfied: GE General Math Strand

GE General Math Strand (R2654/L10)


* Units: 2.67 required, 0.00 taken, 2.67 needed

The following courses may be used to satisfy this requirement:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>When</th>
<th>Grade</th>
<th>RptCd</th>
<th>RqDes</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 110</td>
<td>Logic+Critical Thinking</td>
<td>3.00</td>
<td>Fall and Spring</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>